



## Continuing Education Requirements for New Jersey Licensed Professional Counselors (And How to Stay on Track)

As a licensed professional counselor (LPC) in the state of New Jersey, it is your responsibility to adhere to continuing education requirements each period in order to renew your license. Beyond license renewal being key to you maintaining your practice, continuing education is essential to stay abreast of what is happening in your field – something your clients will always appreciate you taking seriously. Education is how we all continue to learn and further hone our skills and expertise, so it's certainly something to be celebrated. Though education is fantastic, keeping on track with the many hours you need to fulfill can be a challenge. Thankfully, there is a fantastic resource available to help you with that. Before we dive into the resource, let's start by outlining what is required of New Jersey LPCs in order to renew their license each year.

### Licensee Requirements for New Jersey Licensed Professional Counselors

Professional counselors in the state of New Jersey have a shared license expiration date of November 30<sup>th</sup> in every even-numbered year (every two years). Before that date, in order for a license to be renewed, a licensee is required to fulfill 40 hours of continuing education through an approved course or program. *Reference N.J.A.C. 13:34-15 for a list of current approved providers.*

Within the required 40 hours of continuing education, there is no limit to how many hours you can complete online, so long as the provider is approved. Additionally, you are permitted to carry over up to 10 hours from the previous period if you earned more than 40 in that biennial. As a final requirement, five of the continuing education hours need to be in ethics, and another three must be in regarding social and cultural competency.

### Key Takeaways:

- **New Jersey LPCs are required to complete 40 hours of continuing education every two years.**
- **Five hours must be on ethics and three hours on social and cultural competency.**
- **Licenses expire on November 30 of all even-numbered years.**

Given licensed professional counselors are likely to achieve their continuing education certificates in increments, from various workshops, conventions, agencies, and institutions, there is a lot of documentation to keep track of (potentially 40 or more certificates throughout the course of two years). As proof is required when you apply for renewal, it's imperative you keep all of those certificates in a safe place – easily accessible and easy to track your progress. CE Hub is the safe place you need to work through your continuing education with ease.

### What is CE Hub?

CE Hub is an app built specifically for counselors. Recognizing the difficulty that is storing continuing education certificates and keeping track of your hours, CE Hub was created to take the stress out of continuing education requirements. Instead of worrying throughout the period that you may not be on track, or perhaps that you may have lost a document or two, CE Hub provides you the peace of mind you need to enjoy the learning process. Using the platform is simple: you sign up, upload your continuing education certificates as you obtain them, then CE Hub handles the rest. All of your continuing education credits are tracked for you, and you even receive a reminder when it's time to renew your license. Alleviate the stress of continuing education requirements by taking advantage of CE Hub today!

Disclaimer: this content is for informational purposes only. Licensees should always confirm their continuing education requirements with their respective governing agency. In the state of New Jersey, LPCs can clarify anything about their license by contacting the Professional Counselor Examiners Committee at the number (973) 504-6582.

Reference Link: <https://www.njconsumeraffairs.gov/pc/Pages/FAQ.aspx>